

# NEW STANDING ORDER AUTHORITY

<b>Person/Organisation you wish to pay for</b>		<b>For Bank Use Only Beneficiary / Originator Details</b>	
Name of Person/Organisation	<b>Belgravia Residents Association</b>		
Bank and Branch Name	<b>Metro Bank Clapham Junction</b>		
Account Number	<b>44493896</b>		
Sort Code	<b>23-05-80</b>		
Reference	<b>Donation to the Belgravia Residents Association</b>		
<b>Payment Details</b>			
Amount of First Payment		Date of First Payment	
Amount of Usual Payment			
Amount of Usual Payment in Words			
When Paid	<b>Monthly</b>	Day or Date of Usual Payment	<b>1st day of month</b>
Amount of Last Payment	N/A	Date of Last Payment	N/A
Please continue payments <b>until further notice</b>		<input checked="" type="checkbox"/>	Yes
If the amount of the periodic payments vary they should be incorporated in a schedule overleaf			
<b>Customer Details</b>			
Account in the Name(s) of			
Bank and Branch Address			
Account Number			
Sort Code	<input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/>		
<b>Instruction Details</b>			
Does this Authority replace an existing Standing Order / Direct Debit *    Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If yes, please give detail			
<b>Special Instructions</b>			
(Include any additional information applicable to this instruction)	<input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/> <input style="width: 100%; height: 20px;" type="text"/>		
<b>Customer(s) Signature</b>			
Please debit my/our account accordingly.	<input style="width: 100%; height: 40px;" type="text"/>		
Telephone Number:	<input style="width: 150px;" type="text"/>	Date:	<input style="width: 80px;" type="text"/> / <input style="width: 80px;" type="text"/> / <input style="width: 80px;" type="text"/>

**Note:**      The Bank will undertake to:

- (i) make any reference to Value Added Tax or other indeterminate element
- (ii) advise payer's address to beneficiary
- (iii) advise beneficiary of inability to pay
- (iv) request beneficiary's banker to advise beneficiary of receipt